

CHANGE ORDER APPROVAL FORM

PROJECT: Fire Station #60

CHANGE ORDER NUMBER: 01

Civil Engineering Design

DATE: 11/19/10

CONTRACT NUMBER: CM1420-WA02

TO CONTRACTOR: Ghyabi & Associates

Reason for Change Order: Perform site grading and drainage revisions per County direction. The floor elevation will be raised 7 inches (from elevation 75.58 to 76.16) overall including surrounding grades and drainage structure elevations (6 structures).

| | | |
|---|----|------------------|
| Original Contract Sum..... | \$ | <u>43,655.52</u> |
| Net Change by Previous Change Order/Supplemental Agreement. | \$ | <u>.00</u> |
| Contract Sum Prior to This Change Order..... | \$ | <u>43,655.52</u> |
| Amount of This Change Order (Add/Deduct)..... | \$ | <u>4,188.00</u> |
| New Contract Sum Including this Change Order..... | \$ | <u>47,843.52</u> |

APPROVED BY: *Jan Spang*
Project Manager (Department Head)

DATE: 11/22/10

APPROVED BY: *Charlotte Young*
Contract Manager

DATE: _____

APPROVED BY: *She O...*
Director of Office of Management & Budget

DATE: 11-29-10

APPROVED BY: *Billy*
County Manager

DATE: 11/29/10

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CONTRACT MANAGEMENT
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ENGINEERING

Ghyabi & Associates

PLANNING

November 23, 2010

Nassau County Contract Management
Charlotte Young, Nassau County Project Manager
96160 Nassau Place
Yulee, Florida 32097

Project: Nassau County Fire Station #60
Re: Site Grading and Drainage Revisions

Dear Charlotte:

Attached please find attached our fee to perform the site grading and drainage revisions per County direction. It is understood that the floor elevation will be raised 7 inches (from elevation 75.58 to 76.16) overall including surrounding grades and drainage structure elevations (6 structures). If approved we will forward the revised plan sheets (2) by Tuesday Nov 22 for County and Contract use on obtaining the Building Construction Permit.

The total fee for these services is \$4188.00.

Please let me know if this is acceptable as we understand time is of essence. Please call me on my cell phone as we are in the process on moving our office. 904-449-1178.

Sincerely,

William G. Scott, P.E.
Project Manager

**CONTRACT FEE SUMMARY
NASSAU COUNTY, FLORIDA**

| PART I - GENERAL | | | | |
|---|----------------------------|---------------------|--|--------------------|
| 1. Project Site Engineering for Bryceville Fire Station Revision #1 | | | 2. Proposal Number NC08-015 | |
| 3. Name of Consultant Ghyabi & Associates | | | 4. Date of Proposal 11/19/2010 | |
| II - LABOR RELATED COSTS (Ghyabi & Associates) | | | | |
| 5. Direct Labor | Hourly Rate (Loaded) | Estimate d Hours | Estimated Cost | Total |
| Project Manager | \$180.66 | 2 | \$ 361.32 | |
| Senior Engineer | \$158.88 | 2 | \$ 317.76 | |
| Project Engineer/Planner | \$116.50 | 14 | \$ 1,631.00 | |
| Sr CADD Designer | \$103.31 | 16 | \$ 1,652.96 | |
| CADD Designer | \$ 72.85 | 0 | \$ 0.00 | |
| Clerical | \$ 37.58 | 6 | \$ 225.48 | |
| TOTAL DIRECT LABOR | \$104.71 | 40 | | \$ 4,188.52 |
| PART III - OTHER COSTS | | | | |
| 6. Direct Costs | | | | |
| Permit Fees | | | \$ 0.00 | |
| DIRECT COSTS SUB-TOTAL | | | | \$ - |
| 7. SUBCONTRACTS (Lump Sum) | | | | |
| Landscape Plan - C. James King, RLA | | | \$ 0.00 | |
| Surveying – Manzie & Drake Land Surveyo | | | \$ 0.00 | |
| | | | \$ 0.00 | |
| | | | \$ 0.00 | |
| | | | \$ 0.00 | |
| SUB-CONTRACT SUB-TOTAL | | | | \$ - |
| III - TOTAL PROJECT COSTS | | | | |
| | | | | \$ 4,188.52 |

ESTIMATE OF WORK EFFORT

CONSULTANT: Ghyabi & Associates NAME OF PROJECT: Site grading and drainage revision for Bryceville Fire Station
 DATE: 11/19/10

| No. | ACTIVITY | PROJECT MANAGER | | SENIOR ENGINEER | | PROJECT ENGINEER/PLANNER | | SR CADD DESIGNER | | CADD DESIGNER | | CLERICAL | | TOTAL Hours | TOTAL FEE |
|-------|---|-----------------|----------|-----------------|----------|--------------------------|------------|------------------|------------|---------------|---------|----------|----------|-------------|------------|
| | | Rate/Hr | \$180.66 | Rate/Hr | \$158.88 | Rate/Hr | \$116.50 | Rate/Hr | \$103.31 | Rate/Hr | \$72.85 | Rate/Hr | \$37.52 | | |
| | | Hours | Fee | Hours | Fee | Hours | Fee | Hours | Fee | Hours | Fee | Hours | Fee | | |
| 1 | Preliminary Engineering | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 2 | Engineering Design | 2 | \$361.32 | 2 | \$317.76 | 14 | \$1,631.00 | 16 | \$1,652.96 | 0 | \$0.00 | 2 | \$75.16 | 36 | \$4,038.28 |
| 3 | Permitting Services | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| 4 | Project Administration and Coordination | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 4 | \$150.32 | 4 | \$150.32 |
| 5 | Limited Construction Administration | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| TOTAL | | 2 | \$361.32 | 2 | \$317.76 | 14 | \$1,631.00 | 16 | \$1,652.96 | 0 | \$0.00 | 6 | \$225.48 | 40 | \$4,188.52 |

B. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

- A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.
- B. Owner shall pay Contractor within forty-five (45) calendar days of receipt of invoice, pursuant to and in accordance with the promulgations set forth by the State of Florida's Prompt Payment Act. (Florida Statutes Section 218.70).

6.02 Progress Payments

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment during performance of the Work as provided in Paragraph 6.02.A.1 below. All such payments will be measured by the following:
 - 1. The Owner shall pay the Contractor for the Work performed pursuant to the draw schedule submitted by the Contractor, dated September 15, 2010, attached hereto as an exhibit

| | |
|--|-------------|
| Mobilization | \$ 25,000 * |
| 1 st Draw (after first 1,000 ft. cleared) | \$100,000 |
| 2 nd Draw (after 2,000 ft. cleared) | \$100,000 |
| 3 rd Draw (upon completion of project) | \$100,000 |

6.03 Final Payment

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

ARTICLE 7 – INTEREST

7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 0 percent per annum.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations: